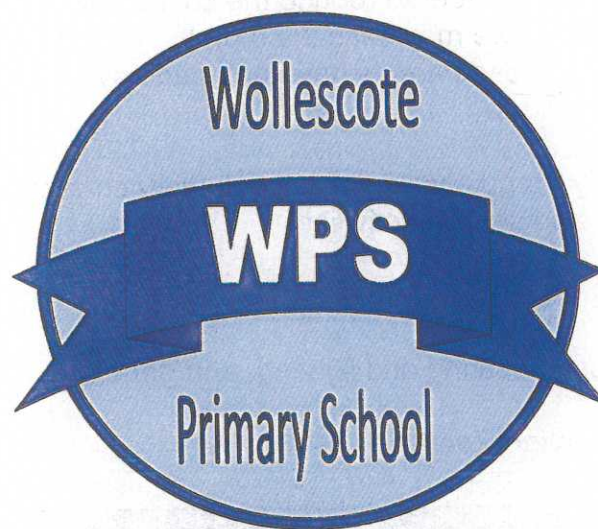


# Wollescote Primary School



## Charging and Remissions Policy

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## Charging and Remissions Policy



### Policy Rationale

All education during school hours is free. We do not charge for any activity undertaken within the school as part of the National Curriculum.

We endeavour where possible to fund transport costs incurred when children represent the school in events including competitions, debates, choir events, and participation in events which bring pupils from different schools together such as School Council events.

### Voluntary Contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. The PTA fund raises in order to reduce the cost of these trips. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, and is during school hours, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

In Foundation Stage and Key Stage 1 we ask for a voluntary contribution of 50p, paid weekly to help fund creative materials and special activities.

### Lettings

Charges cover Caretaker costs, heating and lighting, and generate a small profit.

Charges for Halls and Intervention Room:

Day	First Hour	Each hour there-after	Extra payment after 8.00pm
Weekdays	£23.00	£15.00	£6.00
Saturday	£25.00	£17.00	£9.00
Sunday	£30.00	£20.00	£12.00

Charges for the Swimming Pool:

Day	First Hour	Each hour thereafter
Weekdays	£45.00	£25.00
Saturday	£75.00	£25.00
Sunday	£90.00	£25.00

*NB: Hirers will also be charged a 15 minutes health and safety hand over fee at the end of every session*

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### Refunds

The school considers making refunds as necessary. Where trips or activities are cancelled the school will pass on any refund made by the organisation to parents as appropriate.

### School Policies and Documents

Copies of our school policies and documents for parents are available on our website for download: [www.wollescoteschool.com](http://www.wollescoteschool.com). Paper copies can be requested, and will be charged at the rate of 5p per black and white sheet and 20p per colour sheet.

### Photocopying

Private photocopies may be made. The cost is 5p per black and white A4 copy and 20p per colour copy. If you require any personal copying please speak to a member of the administration team. Immediate payment will be required.

### Hairdryer

A standard charge for the hairdryer in the swimming pool is required. The dryer is on a timer system.

### Responsibility

Responsibility is delegated to Finance and Personal Committee of the Governing Body.



# Wollescote Primary School Charging and Remissions Policy



## Review and Monitoring

This Policy is monitored and reviewed annually by the finance governors committee.

Date Ratified by Governing Body: ..... 24/9/2014 .....

Signed by Chair of Governors: ..... *[Handwritten Signature]* .....