

# Privacy Notice - Data Protection Act 1998

We **Wollescote Primary School** are the data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, special educational needs and any relevant medical information. Where your child has a care plan that has been set up in partnership with Health Services and the school, this may be shared with staff within the school environment to ensure that it is adhered to correctly. It may be held on the Schools computer systems. Attendance information is NOT collected as part of the Censuses for the Department for Education for the following pupils / children in Nursery schools; aged under 4 years in Maintained schools; in Alternative Provision; and in Early Years Settings.

***We will not give information about you to anyone without your consent unless the law and our policies allow us to.***

We are required by law to pass some information about you to our Local Authority (LA) and the Department for Education.

If you want to see a copy of the information we hold and share about you then please contact the Head Teacher. If you require more information about how the school stores and uses your information, then please go to the school website:

***[www.wollescoteschool.com](http://www.wollescoteschool.com)***

If you are unable to access this website a copy of this information can be sent to you

If you require more information about how the LA and/or DfE store and use your information, then please go to the following websites:

## **Dudley MBC**

Dudley MBC website > Resident > Learning – School > Schools and Colleges > Information and Advice

<http://www.dudley.gov.uk/resident/learning-school/schools-and-colleges/information-and-advice/>

If you are unable to access this website a copy of this information can be sent to you. Please contact:

### **Dudley Children's Services**

Data Protection Officer  
Westox House  
1 Trinity Road  
Dudley  
DY1 1JQ

### **Information Governance Unit**

Data Protection Officer  
The Cloughton Centre  
Blowers Green Road  
Dudley  
DY2 8UZ

## **Department for Education**

What the Department does with pupils' and children's data

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are unable to access this website a copy of this information can be sent to you. Please contact the DfE as follows:

Public Communications Unit  
Department for Education  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT

Website: <https://www.gov.uk/government/organisations/department-for-education>

email: <http://www.education.gov.uk/help/contactus>

Telephone: 0370 000 2288

## **Black Country Partnership NHS Foundation Trust**

Delta House  
Delta Point  
Greets Green Road  
West Bromwich  
West Midlands  
B70 9PL

General Enquiries: 0845-146-1800

Fax: 0121-612-8090

E-mail: [enquiries@bcpft.nhs.uk](mailto:enquiries@bcpft.nhs.uk)

Other Contacts : <http://www.bcpft.nhs.uk/contact-us/contacting-us>

## **PRIVACY NOTICE - DATA PROTECTION ACT 1998**

The School uses information about children for whom it provides services, to enable it to carry out specific functions for which it is responsible, below are a list of services used by the school where sharing pupil data is needed.

### **Teachers 2 Parents**

Teachers 2 Parents provides a service to improve the level of general and emergency communication between a school and its parents through its Messenger Product. Messenger allows schools text messages to the landlines or mobile phones of parents, staff or other contacts. This can include pupil, staff and attendance data, whilst contact lists for "special interest" groups, eg. governors, the football team etc, can easily be configured.

For further information, please refer to the Teachers 2 Parents website.

If you are unable to access the website the postal address is:

Teachers 2 Parents Ltd, Darker Street, Leicester, LE1 4QA

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### **Purple Mash**

Purple Mash provides a range of on-line creative tools, curriculum focused applications and resources to support and inspire pupils and teachers throughout the curriculum. They are hosted completely online and are web browser driven. Access to the Purple Mash resources is through the school's learning platform provided by RM Education.

For further information, please refer to the [Purplemash](#) website.

If you are unable to access the website the postal address is:

2Simple Software • Enterprise House, 2 The Crest, Hendon, London NW4 2HN  
Tel: +44(0) 20 8203 1781

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### **RM Education**

Dudley schools receive a number of services delivered through the ICT managed service provided by RM Education plc (RM). These arrangements are overseen on behalf of schools who have signed up to the service by Dudley Grid for Learning (DGfL) - a Division of the Directorate of Children's Services (DCS), for Dudley Local Authority.

A number of Data Processing agreements in place with RM, covering services such as RM's school management information system, RM Unify. These systems make some use of personal data which is held away from school at secure data centres with the RM group.

For further information, please refer to the [RM Education](#) website.

If you are unable to access the website the postal address is:

RM Education Plc, 183 Milton Park, Abingdon, Oxfordshire OX14 4SE